

Olean City School District
Audit Committee Meeting Minutes
410 West Sullivan Street
Monday, August 19, 2013
12:00 p.m.

Present:	Laurie Branch	Jim Padlo
	Michiko McElfresh	Colleen Taggerty
	Kathy Elser	Vicki Zaleski-Irizarry

Internal Claims Auditor Evaluation

- The committee reviewed, discussed and completed the evaluation for the Internal Claims Auditor
- Laurie Branch, Committee Chair will meet with Dan Stetz on September 16 to review and discuss the evaluation

BOE and Admin Conflict of Interest Statements Review

- The committee reviewed statements for any potential conflicts

Committee Goals for the 2013-2014 School Year

- HR Audit
- Continue to monitor Internal Controls Tracking Sheet
- Appoint Internal and External Auditors
- Supervise and evaluate auditors (internal, external, and claims)

Other

The external audit has been completed
Afternoon Snack Cart
Federal Nutritional Guidelines
Risk Assessment testing - Medicaide

Meeting adjourned at approximately 2:10 p.m.

Next meeting: September 16, 2013